3rd February 2025

**Spring Term Parents' Evening and Book Fair**

Dear Families,

I hope this message finds you well. I am writing to inform you that our Spring Term Parents' Evening will take place on **Tuesday 4th** and **Wednesday 5th March**, both from 3.30pm to 6.00pm. The booking system will be accessible from Monday 24th February at 10.00am via the Bromcom App. If you haven’t done so already, please make sure you ‘MyChildAtSchool’ App is activated prior to this date. If you need any help, please email Mrs Miles on messages@loxwoodschool.com.

These appointments will be held face to face in the hall, and you will have the opportunity to view your child’s work either before or after your meeting. Each appointment is scheduled for 10 minutes. We kindly ask that you adhere to the time allocated, as a bell will ring at the end of each session. Should you require more time or have additional concerns, please make another appointment at your convenience.

As a school, we greatly value the opportunity to discuss your child’s adaptation to their new class and their overall progress. Regular communication is vital in fostering a constructive working relationship.

If you experience any difficulties with the booking process or cannot recall your login details, please do not hesitate to contact the school office via email or phone.

For parents of children on the SEND register, Miss Price will contact you directly to arrange a 20-minute appointment. We aim for these to be on the same days where possible, with Miss Price attending the first 10 minutes for the Individual Learning Plan (ILP) review.

We are delighted to announce that our Spring Term Parents' Evening will feature a book fair, organised by the newly partnered company, Gobbledy Books. This exclusive event will take place on Wednesday 5th March 2025, and is open to all children and families, irrespective of the scheduled day for your Parents' Evening appointment. The fair will be hosted in the library, commencing at 3:05 pm. All books available for purchase are brand new and are priced at just £2.50 each. Additionally, for every 5 books sold, Gobbledy Books will generously donate one book to our school. Various payment options will be accepted (including cash, card, and PayPal). For further details regarding the company, kindly visit <https://gobbledybooks.co.uk/>.

We will look forward to seeing you there.

Yours sincerely,

Mrs Sharon Mellors